



RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

DIVISION OF FOREST ENVIRONMENT
235 Promenade Street, Suite 394
Providence, RI 02908

Office 401.222.2445
Fax 401.244.2444

~~~ NOTICE ~~~

The next Rhode Island State Arborist Licensure Examination will be given on

**Friday, June 27, 2014 @ 9:00 A.M.**

The Foundry Building  
235 Promenade Street, Suite 300  
Providence, RI 02908

Pre-registration is required to take the exam along with the exam fee of \$25.00 (\$10.00 for re-take within calendar year) as seating is limited. The application and fee must be received by no later than two **(2) weeks** prior to the date of the exam. Checks should be made out to **RIDEM, State Forestry Fund** and sent to:

235 Promenade Street, Suite 394; Providence, RI 02809.

*Refunds or credits are not provided for "no shows".*

**Directions to the Foundry Building:** <http://www.dem.ri.gov/contact/fo.htm>

235 Promenade Street is the first building on the right. Visitor parking is marked.

If you have any questions regarding the exam, licensing, or for further directions, please contact Tee Jay Boudreau, Urban and Community Forestry Program Administrator, @ 401-222-2445 x2059 between the hours of 8:30 AM and 4:00 PM, Monday through Friday.



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**RI State Arborist Licensure Examination Application**

Please print clearly

DATE OF APPLICATION: \_\_\_\_\_ TITLE:  Mr.  Mrs.  Ms.

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

MAILING ADDRESS (if different): \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

The arborist examination is given during the months of January, March, June, and October; usually on the last Friday of the month, which is subject to change. It is recommended that the applicant call DFE Headquarters at 401-222-2445 x2059 to confirm the date and time of the exam if the applicant does not receive formal notification by mail. The exam will begin promptly at 9:00 A.M.

Please **check** which month you wish to take the exam.

January  March  June  October

Enclose examination fee of **\$25.00** (*\$10.00* for re-take within same year as original exam) payable to **RIDEM, State Forestry Fund** and mail to:

235 Promenade Street, Suite 394  
 Providence, RI 02809  
 ATTN: Tee Jay Boudreau

If this exam is a *re-take*, when did you last take the exam? \_\_\_\_\_

**~~~ FOR OFFICE USE ONLY ~~~**

**EXAM PAID: Y / N    CHECK NO.: \_\_\_\_\_    DATE: \_\_\_\_\_    EXAM SCORE: \_\_\_\_\_**

**CONFIRMATION LETTER: Y / N    NOTIFICATION PASS/FAIL: P / F**



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**2014 Renewal Application for Arborist License**

I hereby apply for renewal of my arborist license for the year 2014 and enclose \$25.00 in payment for the same.

I furnish the following information concerning my arboriculture work with the understanding that it will be in strict confidence.

ARBORIST LICENSE: \_\_\_\_\_ ISA CERTIFICATION NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY/TOWN, STATE, ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

CELL: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/TOWN, STATE, ZIP: \_\_\_\_\_

EMPLOYER TELEPHONE: \_\_\_\_\_

*Failure to provide information by March 31, 2014 will result in the delay of receiving your license.*

Please enclose Renewal Application, Taxpayer Certification and fee of **\$25.00** payable to **RIDEM, State Forestry Fund** and mail to:

RIDEM, Division of Forest Environment  
 235 Promenade Street, Suite 394  
 Providence, RI 02809  
 ATTN: Tee Jay Boudreau

Please refer any questions to Tee Jay Boudreau at [teejay.boudreau@dem.ri.gov](mailto:teejay.boudreau@dem.ri.gov), or by phone at 401-222-2445 x2059

--- FOR OFFICE USE ONLY ---

Date Received: \_\_\_\_\_ Check Number: \_\_\_\_\_ Taxpayer Cert. Form: \_\_\_\_\_



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**TAXPAYER CERTIFICATION**

*This form must be filled out and sent in with all new and renewal Arborist License Applications*

You are required to furnish your Social Security # or FEIN pursuant to Chapter 75 of Title 5 and Chapter 3 of Title 31 of the RI General Laws, as amended. *Any person applying for any license or permit to conduct a business or occupation within Rhode Island or any person renewing a motor vehicle operators license or motor vehicle registration within Rhode Island must have filed all required state tax returns and paid all taxes due the state or must have entered into a written installment agreement to pay delinquent state taxes that is satisfactory to the Tax Administrator.* Failure to provide the Department with your Social Security # or FEIN will result in you having to obtain a Letter of Good Standing from the RI Division of Taxation, One Capitol Hill, Providence, RI 02908 401-222-6281, Collections Division **prior** to the issuance or renewal of your license.

I hereby declare, under penalty of perjury, that I have filed all required state tax returns and have either paid all taxes due the state or have entered into a written installment agreement with the Rhode Island Division of Taxation.

I furnish the following information with the understanding that it will be in strict confidence.

Social Security # or FEIN: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Arborist License Number (If renewing license): \_\_\_\_\_

Date: \_\_\_\_\_

*This must be submitted yearly.*

# Rhode Island Arborist License

## Exam Specifications

Examinations will be offered four times per year (the last Friday of January, March, June and October) for two categories of licenses as follows: **1. Standard Arborist License** issued to persons who pass an examination which includes all phases of arboriculture, and **2. Utility Arborist License** issued to persons who pass an examination *limited to trimming, pruning, climbing, removal and identification of trees, and safety practices relating directly to providing clearance for the safe and reliable operation of utility lines and equipment.*

The examination for the **Standard Arborist License** is a 240 point test. It is made up of questions from each of the 10 domains of study identified by the International Society of Arboriculture (ISA) and covered in the ISA Arborists' Certification Study Guide. The examination for the **Utility Arborist License** is a 130 point test made up of questions from the following 6 domains identified by the ISA: tree biology; identification and selection; pruning; tree protection, tree risk management, and safe work practices. In addition, the safety sections of both exams include questions related to an understanding of the ANSI A300 Standards for Tree Care, the ANSI Z133.1 Safety Requirement for Arboricultural Operations, and OSHA Standard No. 1910.269 Subpart R regarding line-clearance tree-trimming operations.

The written exams (both Utility and Standard) are augmented by a practical section on tree identification and tying knots. The format for the written portion includes multiple choice questions, true or false questions, matching and fill-in-the-blank questions. The practical tree identification section is a multiple choice format. Tying knots must be demonstrated and their uses explained.

This examination process is intended to demonstrate fitness to engage in arboricultural work as required by RIGL 2-19. A passing grade is achieved by an overall score of 70%.

Exam Fee: **\$25.00**

Retake Fee: **\$10.00** (within one year of original exam)

For information regarding the date and location of the next exam, please access the RIDEM website at <http://www.dem.ri.gov/programs/bnatres/forest/pdf/arbexam.pdf> or contact the RIDEM Division of Forest Environment at 401.222.2445. The exam application and fee must be submitted at least two (2) weeks prior to the exam date. Exam day instructions will be sent to you once the application and fee are received. Please note that "NO SHOWS" are not reimbursed

### **Recommended Study Materials**

ISA ARBORISTS' CERTIFICATION STUDY GUIDE Information on obtaining this guide is available at the ISA website ([www.isa-arbor.com](http://www.isa-arbor.com)) or by contacting the International Society of Arboriculture at P.O. Box 3129, Champaign, IL 61826-3129 or 1-888-472-8733. The guide is available to non-members for \$114.95 plus shipping.